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भारत सरकार/Government of India

कौशल विकास एवं उद्यमिता मंत्रालय /Ministry of Skill Development & Entrepreneurship
प्रशिक्षण महानिदेशालय / Directorate General of Training

राष्ट्रीय कौशल प्रशिक्षण संस्थान (महिला) -मोहाली /National Skill Training Institute For Women-Mohali
परिसर सरकारी आई०टी०आई०(महिला) नीलपुर/in Campus of Govt. Women ITI, Neelpur
राजपुरा, जिला पटियाला -140401/ Rajpura, District- Patiala-140401

File No: - NSTI/MOH/O/o/0105/2022/ 8129

दिनांक:- 22/12/23

संशोधित कार्यालय आदेश

In supersession of earlier order of even no. dated: 15-12-2023 and in pursuance of DGT OM No. LC-11011/10/2023-O/o US (ESTT) dated: 28/11/2023, it has been decided with the approval of the Competent Authority to re-constitute Internal Complaints Committee (ICC) in NSTI (W) Mohali at Rajpura to deal with the complaints of sexual harassment of women at work place with following composition:-

S.No.	Name of Members Shri/Smt.	Contact No./Email ID	Position
1.	Kamini Kashyap, Assistant Director of Training (WT), NSTI (W) Mohali at Rajpura.	8744978900 kamini.kashyap@dgt.gov.in	Chairperson
2.	Beena Raj, Training Officer.	9996916578 beenaraj.dgt@dgt.gov.in	Member
3.	Mukesh Kaushik, Training Officer.	9996482262 mukesh.kaushik@gov.in	Member
4.	Reeta Prajapati, Training Officer.	7615829113 reetaprajapati.dgt@dgt.gov.in	Member

2. The committee will consider the complaints from women employees of the NSTI (W) Mohali at Rajpura only relating to sexual harassment. The word "sexual harassment" will include such unwelcome sexually determined behavior, whether directly or otherwise such as:

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- I. Physical contact and advance;
- II. Demand or request for sexual favours;
- III. Sexually coloured remarks;
- IV. Showing any pornography; or
- V. Any other unwelcomed physical, verbal or non-verbal contact of sexual nature.

3. The committee will provide, where necessary, a special counselor or other support service including maintenance of confidentiality of the complaints and ensure time bound treatment and Redressal of complaints made by women employees.

4. The guidelines of Supreme Court in this regard as issued vide DoPT's O.M. Dated 13.02.1998 are enclosed for the use of Members of the Committee.

5. As per the guidelines, the Committee shall meet at least once in every quarter even if no live case is available, to review the preparedness and fulfill the requirements of the apex Court's judgment in Vishaka case. The committee shall be responsible for appropriate action in this regard.

विजयकुमार

सहायक निदेशक/कार्यालय प्रमुख
रा.कौ.प्रशि.संस्थान(महिला)
मोहाली, राजपुरा

Copy To:

1. श्री ईश्वर सिंह, उप महानिदेशक, प्रशिक्षण महानिदेशालय, नई दिल्ली को सूचना हेतु।
2. श्रीमती स्वाति सेठी, क्षेत्रीय निदेशक, आर.डी.एस.डी.ई. पंजाब।
3. प्रधानाचार्य, राष्ट्रीय कौशल प्रशिक्षण संस्थान (महिलार्ये), मोहाली।
4. समस्य सम्बन्धित को सूचना एवं आवश्यक कार्यवाही हेतु।
5. सूचना पट्ट: कार्यालय/ कार्याशाला/ छात्रावास।
6. श्री मुकेश कौशिक, प्रशिक्षण अधिकारी। कृपया इसे एन.एस.टी.आई.(महिलार्ये),मोहाली की वेबसाईट पर अपलोड करें।